

ONTARIO PROFESSIONAL FORESTERS ASSOCIATION

2009-2010 ANNUAL RENEWAL NOTICE AND FEES INVOICE

Personal Information Update:

The Professional Foresters Act requires that OPFA retain current information for all O.P.F.A. members, including life members. **It is your responsibility to keep our records up-to-date** preferably by logging onto the website using your username and password. For those without computer access, you may fill out the change of information section on this form and we will update the information for you. While there, please take the time to complete or update other fields.

Consultant Listing:

You are now able to list yourself as a consultant on the website by simply choosing the option under "Consultant Listing". Please note that you must fill in the Business Information section of your member record. This information is made public in the consultant listing on the website.

Continuing Education Reporting:

In order to maintain your right to practice, all **Full, Associate, or Non-Resident** members are required to report continuing education credit totals for each year (Dec. 1-Nov.30). Members are required to maintain a three-year rolling total of at least 150 credits. **If you have "earned" no credits in a year, please report "0". Reporting each year is mandatory**, and is due December 1.

For new members, you are not required to (but may) report in the year you join. Inactive members may choose to input credits. **Please submit your C.E. credits for 2009 on-line** by logging in as a member. For those without computer access, please fill out the form and we will enter the information.

NOTE that, per Members' requests, for next year (2010), the CE requirement is being changed to hours (60 over 3 years). You should track your future C.E. time in hours rather than at 3 credits per hour.

OPFA-CIF/IFC Joint Membership:

The joint OPFA/CIF membership program is being offered again. This program offers a \$20.00 reduction in CIF/IFC membership fees. There is no reduction in OPFA fees. If you wish to take advantage of this offer, please fill in the enclosed CIF form and enter the appropriate amount on the OPFA remittance form. **It is not necessary to submit the CIF form unless you are a new member or have a change in personal information. Please make cheques for the total amount payable to the Ontario Professional Foresters Association.**

Changes in Membership:

Please note that all changes in membership must be formally requested by you via email or Canada Post and **must be approved by the Registration Committee.**

To maintain "good standing" at resignation, notification should be sent immediately. We encourage you to contact the O.P.F. A. office.

Ontario Professional Forestry Foundation:

Response to the "Add \$10 to my fees" campaign continues to be favourable and we have included a space for you to make a voluntary contribution to the OPFF again this year. For more information please visit the OPFF page of the OPFA website at www.opfa.ca.

Life Members:

While you have no fees to pay, **please ensure this form is returned if there are any changes** to your personal information.

Late Payment Charges:

NOTE: Late payment charges will be applied after January 15.

RETURN THIS FORM TO:

**Ontario Professional Foresters Association
5 Wesleyan Street, #201
Georgetown, Ontario L7G 2E2**

Phone: (905)877-3679 Fax: (905)877-6766 Email: opfa@opfa.ca Website: www.opfa.ca

ONTARIO PROFESSIONAL FORESTERS ASSOCIATION
2009-2010 ANNUAL RENEWAL FORM AND FEES INVOICE
(Membership fees and Continuing Education Credits are due December 1, 2009)
See reverse for instructions

INFORMATION: CHANGED OR MISSING	
Name _____	
Address _____	
City _____	Province _____
Postal Code _____	Fax _____
Phone _____	
Email _____	
Employer/Business _____	
Position/Title _____	

Phone:
Email:
Employer:
Current Membership Category:
Member Number:

PERSONAL INFORMATION:

- My personal information above is correct and complete or I have made any changes above
- I have updated my personal information on-line

CONTINUING EDUCATION CREDITS:

Note: Except for the first year of membership, Full, Associate and Non-Resident members are required to report each year. (for more information visit our website at www.opfa.ca)

- I have submitted my C.E. credits on-line
- I would like to report _____ C.E. credits for 2009
- I am not required to report C.E. credits

MEMBERSHIP FEES:

OPFA Annual Fee: \$ _____
 CIF/IFC Joint Fee(optional): \$ _____
 Split fee (\$10) or PAP fee(\$30): \$ _____
 Late fee \$50 (after January 15): \$ _____
 OPFF Donation (optional): \$ _____
 Total amount due: \$ _____

2009-2010 Fees:	
Full	\$450
Associate:	\$225
Non-Resident:	\$225
Inactive:	\$225
Practice permit:	\$112.50 per quarter
Provisional:	\$ 25
Student	\$ 25
Split fee:	\$ 10
Pre-Authorized	
Payment Fee(PAP):	\$ 30 (by credit card only)
Late Fee:	\$ 50

Method of Payment: Please make cheques payable to the Ontario Professional Foresters Association

- Cheque-Full payment
- Split payment: due December 1, 2009 and April 1, 2010-\$10 fee applicable (cheques or credit card)
- Preauthorized monthly payment: (available by credit card only)-\$30 fee applicable
- Visa/ Mastercard (please print clearly or phone)

 Credit Card Number

 Expiry date

 Signature